



# Douglas County Emergency Management

*Administered Under Inter-Local Agreement By The  
East Fork Fire Protection District*

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## **Approved Minutes**

### **Local Emergency Planning Committee**

**Date and Time:** April 1, 2021 (9:06 AM)

**Location:** GoToMeeting

**Attendees:** Tod Carlini, EFFPD-Member  
Amy Ray, EFFPD-Member  
Chris Lucas, Tahoe Douglas Fire Protection District- Member  
Carrie Nolting, Tahoe Douglas Fire Protection District- Alternate Member  
Brandon Garden, Kingsbury GID-Member  
Karen Ellison-Douglas County Recorder-Member  
Ron Michitarian, Douglas County Sheriff's Office-Alternate Member  
Will Lynch, Douglas County Sheriff's Office- Member  
Holly Megee, EFFPD-Associate Member  
Rand Perry, Aervoe Industries-Member  
Jamie Gower, Carson Valley Medical Center-Member  
Kurt Hildebrand, The Record Courier-Member  
Scott Sneddon-Bently-Alternate Member  
Elaine Pace, EFFPD-Alternate Member  
Paula Peterson, South Lake Tahoe Now-Alternate Member  
Alicia Main, Carson Valley Chamber of Commerce, Member

### **INITIAL MEETING BUSINESS**

#### **Call meeting to order**

The meeting was called to order at 9:00 AM.

#### **PLEDGE OF ALLEGIANCE**

Holly Megee led the Pledge of Allegiance.

#### **Introduction of Members and Guests**

Introductions occurred of all individuals present.

#### **Confirmation of Quorum**

A quorum of members was present.

#### **PUBLIC COMMENT (No Action)**

**Public comments submitted prior to the Douglas County Local Emergency Planning Committee meeting have been compiled and made a part of the supporting materials that have been provided to the Douglas County Local Emergency Planning Committee members and public for review.**

Tod Carlini read into record an update sent in by Jeanne Freeman at Carson City Health and Human Services:

- CCHHS continues to host vaccination events across the Quad-Counties region. Each week we host at least one event in each of the counties so there are multiple access points.
- Vaccinations open up to anyone who wants one starting April 5<sup>th</sup>. At this time, only Nevada residents or those who work in Nevada are allowed to receive these vaccines. There may be changes coming from the Governor’s office, but we do not have that information at this time.
- At vaccination events, we are seeing about a 10% cancellation/no show rate. It is incredibly important that people keep their appointments or cancel at least 24 hours in advance.
- CCHHS continues to offer community-based testing across the region. The interest in testing has decreased dramatically.
- As of 3/30/21, there have been two confirmed cases of the UK variant in the region – one in Carson City and one in Douglas County. Neither patient had any travel history or connection to others in NV with this variant. The UK variant is more contagious.
- CCHHS is supporting each of the counties in the region in putting forth their local control plans to the Governor’s COVID Mitigation Task Force. The May 1<sup>st</sup> local control date will not occur until the county’s plan is approved.

There was no further public comment.

### **ADMINISTRATIVE AGENDA**

The Administrative Calendar will be handled as follows:

1. The Committee Chair will read the agenda title into the public record.
2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Committee.
4. The Committee will then discuss the item.
5. The Committee will then ask any follow-up questions and take action.

### **Approval of Agenda**

**1. For Possible Action. Approval of proposed agenda. Local Emergency Planning Committee reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Tod Carlini, Committee Chair) 5 Minutes.**

MOTION to approve the agenda.

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOTION BY:</b>	Kurt Hildebrand
<b>SECOND BY:</b>	Alicia Main
<b>DISCUSSION:</b>	None
<b>OPPOSED:</b>	None
<b>ACTION:</b>	<b>Motion carried unanimously</b>

### **Approval of Previous Minutes**

**2. For Possible Action. Approval of the February 26, 2021 minutes. (Tod Carlini, Committee Chair) 5 Minutes.**

MOTION to approve the February 26, 2021 minutes as written.

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOTION BY:</b>	Karen Ellison
<b>SECOND BY:</b>	Paula Peterson
<b>AYES:</b>	None
<b>NAYS:</b>	None
<b>ABSENT:</b>	<b>Motion carried unanimously</b>

**3. For Possible Action. Discussion and possible action to review and update the membership roster. Possible action to approve appointment to positions and make recommendations for the unfilled positions. (Tod Carlini, Committee Chair) 20 Minutes.**

Tod Carlini reviewed the membership list with all present.

Tod Carlini stated at the last LEPC meeting Cameron McKay informed LEPC that he would be retiring. Cameron McKay notified Holly Megee via email and recommended Brandon Garden be his replacement.

There were no other requested changes.

Below are the requested changes:

- Remove Cameron McKay from Kingsbury GID as a voting member representing planning/public works and replace with Brandon Garden from Kingsbury GID.

Tod Carlini stated he would be sending Cameron McKay a letter thanking him for his years of participation with LEPC.

MOTION to approve replacing Cameron McKay with Brandon Garden representing planning/public works.

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOTION BY:</b>	Kurt Hildebrand
<b>SECOND BY:</b>	Paula Peterson
<b>AYES:</b>	None
<b>NAYS:</b>	None
<b>ABSENT:</b>	<b>Motion carried unanimously</b>

**4. For Possible Action. Discussion and possible action to amend the list of equipment to submit for the United We Stand Grant. (Tod F. Carlini, Committee Chair) 20 Minutes.**

Tod Carlini explained the United We Stand grant was approved at the last LEPC meeting and an item on the list was agreed upon by all to award the Douglas County Sheriff's Office gas mask carriers. The Douglas County Sheriff's Office no longer needs this item so the request is to remove the 100 gas mask carriers in the amount of \$2,898.50 and add 5 voice amps to Tahoe Douglas Fire in the amount of \$2,590. Below is a recommendation for those funds:

Suggestions:

- Remove the request from Douglas County Sheriff's Office for 100 gas mask carriers and add an additional 5 Tahoe Douglas Fire Voice Amps @ \$518.00 each totaling \$2,590 to the already requested 2 voice amps.

Holly Megee explained Tahoe Douglas Fire sent in an updated quote today. The quote includes the two Scott TIC's at \$1,462 each totaling \$2,924 and 7 Voice Amp's at \$518 each totaling \$3626. At the 1<sup>st</sup> quarter

LEPC meeting for the United We Stand grant agenda item, the committee approved Tahoe Douglas Fire to apply for two Scott Sight TICs at \$1,462 each totaling \$2,924 and 2 Voice Amp's at \$450.00 each totaling \$900. The recommendation today is to update the United We Stand grant list by removing the 100 gas mask carriers for Douglas County Sheriff's Office and add an additional 5 Voice Amp's for Tahoe Douglas Fire.

Below is a complete list being submitted for the United We Stand grant:

United We Stand-\$30,000.00

1. 14 Riot Shields for Douglas County Sheriff's= \$2,351.85
  2. 14 Riot Baton for Douglas County Sheriff's= \$377.88
  3. 10 Gas Mask for Douglas County Sheriff's=\$3,201.50
  4. Thermal Camera Kit for East Fork Fire Protection District-\$3,785 x 3=\$11,355
  5. Thermal Camera Truck Chargers for East Fork Fire Protection District-\$610 x 3=\$1,830
  6. SKED Basic Rescue System for East Fork Fire Protection District-\$831 x 5=\$4,155
  7. Scott Sight TICs for Tahoe Douglas Fire-\$1,462 x 2= \$2,924
  8. Voice Amp for Tahoe Douglas Fire-\$518 x 7=\$3,626
- Total-\$29,821.23

Tod Carlini went over the recommended change.

Chris Lucas from Tahoe Douglas Fire stated the above is correct.

Tod Carlini verified with Ron Michitarian from the Douglas County Sheriff's Office that they are no longer in need of the gas mask carriers.

Ron Michitarian stated that is correct.

MOTION to approve to amend the list of equipment to submit for the United We Stand grant, to eliminate the gas mask carriers and to add 5 voice amps to the already 2 requested, totaling 7 voice amps.

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOTION BY:</b>	Kurt Hildebrand
<b>SECOND BY:</b>	Karen Ellison
<b>AYES:</b>	None
<b>NAYS:</b>	None
<b>ABSENT:</b>	<b>Motion carried unanimously</b>

**5. For Possible Action. Discussion and possible action to approve the amended list to apply for the United We Stand Grant. (Tod F. Carlini, Committee Chair) 10 Minutes.**

Tod Carlini explained item number four was the recommendation and item number five is the actual modification motion for the grant to get it submitted.

MOTION to approve to apply for the United We Stand grant with the amended list.

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOTION BY:</b>	Kurt Hildebrand
<b>SECOND BY:</b>	Ron Michitarian
<b>AYES:</b>	None
<b>NAYS:</b>	None
<b>ABSENT:</b>	<b>Motion carried unanimously</b>

Tod Carlini thanked everyone for their patience. He explained because the Douglas County Sheriff's office requested to return the funds for the gas mask carriers, it made those funds available and LEPC needed to go through the process to document the change and reallocate those funds. He stated LEPC has always tried to spread out the funds across the board for LEPC. He would like to supply totals to LEPC of what has been spent over the last 14 years as the numbers are amazing for the amount of equipment purchased for all the groups within the LEPC. He appreciates everyone working together on allocating the funds.

#### **CLOSING PUBLIC COMMENT (No Action)**

Tod Carlini stated each of the Counties is required to develop a reopening plan. Douglas County is working towards that. He provided a draft document to County Manager, Patrick Cates, which included items from Carson City Health and Human Services. It has not been determined if that is the plan the County will use. It needs to be done prior to a meeting on April 15, 16 or 17<sup>th</sup> with Nevada's COVID taskforce. The County Commissioners needs to approve the plan before it goes to the state taskforce. The plan encourages an effort to work towards a 100% opening. The Governor's office is working towards releasing control and regulations back to local jurisdictions. There will still be some state requirements within the regulation, for example masks, social distancing, and limitations on public gatherings. The County Commissioners are holding their first hybrid meeting at a different location because their chambers are not large enough to accommodate social distancing. Tod Carlini hopes the next LEPC meeting will be an in-person meeting. Virtual meetings combined with in-person meetings might be an option. The goal is for meetings to get back to "normal".

Tod Carlini stated vaccine efforts and testing are continuing. Douglas County had a surge in case positivity. Douglas County dropped to a 5.8% and surged up to a little above 9%. Carson City Health and Human Services recommends 8% for case positivity but the World Health Organization recommends 5%. Nevada has dropped below 5%. The reason for the increase in Douglas County was not determined other than community contact. Douglas County is now back down below 8%. Douglas County did have one case of the UK variant. The UK variant is more contagious but the vaccine is good against it.

Holly Megee stated the 3<sup>rd</sup> quarter meeting will be sometime in September.

Tod Carlini stated he would try to get grant updates to the group as they come in.

#### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 9:30 AM.

Respectfully submitted by:  
Holly Megee  
East Fork Fire Protection District  
Douglas County Emergency Management